

**MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
April 14, 2014**

1. Call to Order

2. Statement of Compliance

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on April 2, 2014 and copies of the agenda have been posted on the district web site and locations designated by the Board, and mailed to the clerk of the Township of Mine Hill.

3. Roll Call

Jill Del Rio	Yes	Bridget Mauro	Yes
Joseph Heredia	Yes	Gary Tillett	Yes
Patricia Hernandez	Yes	Mary Jo Walilko	Abs
Denise Jiménez-Arias	yes		

Also in attendance was Dr. Joanne Calabro, Interim Superintendent, Ms. Melissa Simmons, Business Administrator/Board Secretary and Mr. Andrew Brown, Legal Counsel.

4. Executive Session

On the motion of Bridget Mauro and seconded by Patricia Hernandez at 6:33 p.m., the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 4. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

Ms. Denise Jimenez-Arias was asked to leave the negotiations meeting due to the conflict, as she is a member of the NJEA.

5. Return to Regular Session

On the motion by Bridget Mauro and seconded by Jill Del Rio at 7:00 PM, the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
5-1-0	Yes	Yes	Yes	Excused	Yes	Yes	Absent

6. Flag Salute

7. Approval of Minutes

- a. RESOLVED, the Board of Education approves the **closed session minutes** of the meeting held on March 24, 2014.
- b. RESOLVED, the Board of Education approves the **regular minutes** of the meeting held on March 24, 2014.

Motion by: Bridget Mauro Seconded by: Patricia Hernandez

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
Closed minutes	Yes	Yes	Abstain	Yes	Yes	Yes	Absent
Regular minutes	Yes	Abstain	Abstain	Yes	Yes	Yes	Absent

8. Correspondence

- Eagle Scout Court of Honor Invitation – Bridget Mauro. She talked about the upcoming event and asked if anyone would be attending. She also asked everyone to RSVP.

9. Interim Superintendent’s Report

- Results of the Uniform Survey
Dr. Calabro reported that 142 surveyed said No and 104 said Yes, thus there will be no uniforms.
- PARCC Pilot
Dr. Calabro reported that the students did fine. Technology issues were easily resolved. No actual testing results will be released from this demo.

10. Presentation / Reports

None

11. Business Administrator's Report

- Budget update and Budget Hearing – Ms. Simmons noted that the budget hearing is scheduled for April 28, 2014. She also indicated that the budget had already been approved by the County BA and was awaiting final approval from the County Superintendent.

12. Public Discussion

- Ms. Gully noted that Mine Hill students will be participating in the Middle school play, “A Midsummer Night Midterm”. Three (3) Mine Hill students were inducted into the National Honor’s Society.
- Bret Coranoto asked how and why we were part of the PARCC testing pilot. Dr. Calabro indicated that we volunteered and thought it would be a great way to know what will be needed in the future.

13. FINANCE *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills from the General Operating Account**, in the amount of \$136,679.49, plus \$310,503.10 for the March 2014 payrolls (including gross payrolls, benefits, the state and district’s share of FICA and district share of DCRP pension); and

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Food Service Fund	\$10,503.26
Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$1,427.60

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of March** which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the month of March are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Board Secretary and Treasurer Reports** March 31, 2014 above referenced reports and certifications subject to reconciliation of the secretary’s report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and be it

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary’s and statements of cash position

and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Contractual Rates between the Mine Hill Board of Education and the Educational Services Commission for the 2014-2015 school year.** (Attached)
- e. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Dell State Contract** purchase of computers.

State Contract Number WN88ABZ

Lease Type	TELP	FMV	Total
Equipment Cost	\$35,949.60	\$37,997.00	\$73,946.60
Payment	\$12,684.82	\$11,595.92	\$24,280.74

- f. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **revised tentative budget** to be advertised.

	General Fund	Special Revenue	Debt Service	Total
Expenditures	\$9,392,020	\$181,908	\$211,090	\$9,785,018
Less Anticipated Revenue	\$3,019,419	\$181,908	\$ -0-	\$3,201,327
Taxes to be Raised	\$6,372,601	\$ -0-	\$211,090	\$6,583,691

Motion by Bridget Mauro Seconded by: Jill Del Rio

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
Tabled 13e for more information	Yes	Yes	Yes	Yes	Yes	Yes	Absent
	Yes	Yes a, b, c, d. No on f	Yes	Yes	Yes	Yes	Absent

14. CURRICULUM / INSTRUCTION

Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko

15. OPERATIONS

Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko

RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **revision of the 2013-2014 School Year Calendar**, to reflect three (3) 12:30 dismissal days for professional development as follows:

Friday, June 13, Thursday, June 19 and Friday, June 20, 2014, Last day Monday, June 23, 2014.

Motion by: Bridget Mauro Seconded by: Denise Jimenez-Arias

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Yes	Absent

16. PERSONNEL *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

a. RESOLVED, that the Board of Education accepts the recommendation of Interim Superintendent and approves the following appointment of **New Substitute Teachers** for the 2013-2014 school year:

- b.
- Teacher Certificate: \$85/day; \$95 after 10 days
 - Substitute Credentials: \$80/day; 90 after 10 days
 - Instructional Aide: \$65/day

NAME	TEACHER CERT.	SUB. CRED.	AIDE
John Conheeney	X		
Judith Oehler	X		
Francesca Ramacciotti		X (pending)	X

Motion by: _____ Seconded by: _____

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko

17. POLICY / COMMUNITY AND PUBLIC RELATIONS/CITY COUNCIL LIASON

Joseph Heredia, Patricia Hernandez, Mary Jo Walilko

Ms. Hernandez noted that the play went well. Mr. Heredia noted that the city council is working on an electric Service Coop. Ms. Simmons indicated that the school is currently apart of ACES which does the same thing for school districts. Mr. Heredia noted that the Mine Hill Education Foundation gave a presentation that they wanted to build a multi-use facility. The Board noted that the foundation is more the welcomed to set up a meeting to discuss this idea and others.

18. BUILDINGS AND GROUNDS *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

19. Dover Report *Joseph Heredia*

Mr. Heredia indicated that Dover’s Budget Hearing is April 29, 2014 and their regular BOE meeting is May 6, 2014. Dover BOE member William Shuller will be honored for 50 years of serving on the BOE. Dover HS is opening a Health and Science Academy this fall. This will also include a partnership with Rutgers that can lead to college credits. A similar Academy is also looking to start in Theatre and Film.

20. MHEF Report *Denise Jiménez-Arias, Bridget Mauro*

Met and will be getting a date for a presentation for the board.

21. Old Business

22. New Business

- NJAFPA work session in Atlantic City. Ms. Mauro and others will look into going.
- Noted that the flag must have light reflectors on at night or be drawn down at dusk.

23. Public Discussion

Mrs. Gully - Reminder that Science Fair Awards would be on April 30, 2014.

24. Executive Session

On the motion by Bridget Mauro seconded by Denise Jimenez-Arias at 7:50 with a break to 7:55 p.m., the Board approves the following resolution:

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25. Return to Public Session

On the motion by Bridget Mauro seconded by Jill Del Rio at 8:20 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Yes	Yes	Yes	Yes	Yes	Yes	Absent

26. Adjournment

On the motion by Bridget Mauro and seconded by Patricia Hernandez, the Board adjourns the meeting at 8:21 p.m.